



## 2016 SPRING SOL INTERNATIONAL SCHOOL

<b>Course Name:</b> Hospitality Terminology	<b>Class Code:</b>	<b>Class Location:</b> W16 Rm: 202	<b>Semester &amp; Day(s):</b> Spring 2016: Friday
<b>Professor:</b> Dr. Edward G. Mc Keown	<b>Office &amp; Office Hours:</b>	<b>Textbook:</b> Materials provided by instructor	
<p><b><u>Course Description:</u></b> Designed to build an understanding of the terminology used within the hospitality industry. The student will also gain an insight in the proper usage of these terms.</p> <p><b><u>Course Objectives:</u></b> To gain an understanding and usage of the terms utilized in the hospitality industry.</p> <p><b><u>Course Assessments:</u></b> Weekly assignments, participation, a midterm, and a final exam.</p>			
<b><u>Grade Breakdown:</u></b> <ul style="list-style-type: none"><li>● Homework &amp; Participation (20%)</li><li>● Midterm (20%)</li><li>● Final (40%)</li></ul>		<b><u>Grading Curve:</u></b> <ul style="list-style-type: none"><li>A = 91%- 100%</li><li>B = 81%-90%</li><li>C = 71%-80%</li><li>D = 61%-70%</li><li>F = 60% or less</li></ul>	

## COURSE CALENDAR

Week/Days	Subject	Weekly Activities
1	Introduction to Hospitality Terminology Foodservice: Back of House (BOH)	Go over course syllabus, learn class objectives
2	BOH Review	Begin review of BOH Homework
3	BOH Review, Continued Foodservice: Front of House (FOH)	
4	FOH Review	Begin review of FOH Homework
5	FOH Review Continued Basic Hotel Terms	
6	Basic Terms Review Midterm Review	Review of Basic Terms Homework Review for Midterm
7	Midterm Exam	<b>Midterm</b>
8	Hotel: Front Desk	Review Midterm Results
9	Front Desk Review	Begin review of Front Desk Homework
10	Front Desk Review, Continued Hotel: Front Office	
11	Front Office Review	Begin review of Front Office Homework
12	Front Office Review, Continued Hotel: Night Audit	
13	Night Audit Review Hotel: Housekeeping	Review of Night Audit Homework
14	Housekeeping Review Final Exam Review	Review of Housekeeping Homework Review for Final Exam
15	Final Exam	<b>Final</b>